

Nye County Volunteer Application

Submit application to:

Nye County Human Resources
PO Box 3400 (mailing)
101 Radar Road (physical)
Tonopah, NV 89049
or
1981 E. Calvada Blvd. #120
Pahrump, NV 89048

An Equal Opportunity Employer

**HR Use only:**

If you have a disability and believe you require accommodation for the disability during the selection process, please contact us to make appropriate arrangements.

Volunteer Position Desired:

Department:

Name _____ Date _____

Address _____

City _____ State _____ Zip Code _____

Email address: _____

Telephone(s) Home (____) Cell (____) Work (____)

Are you 16 years of age or older?..... Yes No

Are you 18 years of age or older?..... Yes No

Are you currently employed by Nye County?..... Yes No

Have you been given a description or had the requirements of the volunteer work explained to you?..... Yes No

Do you understand the job requirements?..... Yes No

Can you perform the requirements with or without reasonable accommodation?..... Yes No

List other names, if any, you have used. _____

EDUCATION RECORD

***Copies may be required**

Did you graduate from high school or receive a GED certificate? Yes No

| School Name | Location | Hours Earned | Diploma, Degree, or Certificate | Major Field of Study |
|--|----------|--------------|---------------------------------|----------------------|
| Business/Technical/Vocational 1. | | | | |
| 2. | | | | |
| College/University (Undergraduate) 1. | | | | |
| 2. | | | | |
| Graduate School | | | | |

| Days Available (Circle) | Mon | Tues | Wed | Thurs | Fri | Sat | Sun |
|--------------------------------|-----|------|-----|-------|-----|-----|-----|
|--------------------------------|-----|------|-----|-------|-----|-----|-----|

History of Volunteer Activities and Work Experience:

Provide information regarding paid and volunteer work (include military employment if duties/assignments relate to the volunteer position you are applying for). Describe your most recent experience first; then list other relevant positions in chronological order, working down from the most recent. Use additional sheets if necessary.

May we contact all employers listed? (Attach a list of any exceptions with an explanation.) Yes No

Present Employer _____ Present Position _____

Address _____ From (Mo/Yr) _____ To (Mo/Yr) _____

City _____ Paid Volunteer

State _____ Zip Code _____ Hours per week _____

Supervisor's Name/Title _____ Telephone (_____) _____

Related Duties:

Reason for Leaving:

Employer _____ Position _____

Address _____ From (Mo/Yr) _____ To (Mo/Yr) _____

City _____ Paid Volunteer

State _____ Zip Code _____ Hours per week _____

Supervisor's Name/Title _____ Telephone (_____) _____

Related Duties:

Reason for Leaving:

Employer _____ Position _____

Address _____ From (Mo/Yr) _____ To (Mo/Yr) _____

City _____ Paid Volunteer

State _____ Zip Code _____ Hours per week _____

Supervisor's Name/Title _____ Telephone (_____) _____

Related Duties:

Reason for Leaving:

Employer _____ Position _____
Address _____ From (Mo/Yr) _____ To (Mo/Yr) _____
City _____ Paid Volunteer
State _____ Zip Code _____ Hours per week _____
Supervisor's Name/Title _____ Telephone (_____)
Related Duties:

Reason for Leaving: _____

Employer _____ Position _____
Address _____ From (Mo/Yr) _____ To (Mo/Yr) _____
City _____ Paid Volunteer
State _____ Zip Code _____ Hours per week _____
Supervisor's Name/Title _____ Telephone (_____)
Related Duties:

Reason for Leaving: _____

Please state below any other information that would be helpful in determining your qualifications for the volunteer activities. You may include significant accomplishments, previous career highlights, or any other relevant information that is not requested in this employment application. Use additional sheets if necessary.

ACKNOWLEDGMENTS

Please **READ ALL** of the following statements and **INITIAL EACH** of the lines to indicate you have read and understand each of the statements. If you have any questions, contact Nye County Human Resources.

- This is not an application for a paid position. Application for paid positions must be made on a separate application form.
- I authorize **NYE COUNTY** to contact any employer or individual to obtain from them any relevant information regarding my previous employment, military service, criminal history, characteristics or traits necessary for job performance, or other relevant qualifications for employment and/or continued employment with **NYE COUNTY**. In addition, I authorize **NYE COUNTY** to conduct a background search which includes criminal history and military history. In addition, if the position for which I am applying requires driving a vehicle, I authorize **NYE COUNTY** to conduct a Department of Motor Vehicles (DMV) search. If the position for which I am applying involves contact with minors or with any persons having diminished capacity to care for themselves, a search of government sex offender registries may be conducted. I further authorize **NYE COUNTY** to contact any institution and/or licensing authority to verify my possession of education, licenses, and/or certificates which may qualify me for employment.
- In exchange for **NYE COUNTY'S** consideration of my volunteer application, I authorize anyone possessing information to furnish it to **NYE COUNTY** upon request, and I release the organizations and all individuals providing the information or acquiring the information, including **NYE COUNTY**, from all claims, liability, and damages whatsoever claimed to be related to furnishing, obtaining, or using said information. This release applies to, but is not limited to, claims for defamation, libel, slander, infliction of emotional distress, and interference with current or prospective economic relations.
- I declare that I am offering to volunteer to provide services for civic, charitable, or humanitarian reasons and am doing so freely and without coercion, direct or implied, from **NYE COUNTY**. I recognize that I will not receive nor do I expect compensation for the services I am offering, other than possible nominal fees, paid expenses, or reasonable benefits which may be provided to me at the sole discretion of **NYE COUNTY** for preparation for employment with **NYE COUNTY**.

The facts set forth in my volunteer application are true and complete. I understand that if asked to volunteer, any false statement on this application may result in my dismissal.

Signature of Applicant _____

Date _____